

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Philip McMullen
Organisation	Melksham Community Area Partnership
Address	37 Sandridge Road, Melksham
Phone number	01225 706134
Email address	melkshamcap@gmail.com

2. Amount of funding required from the Area Board:

£0 - £1000	X
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	X

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

6. Project summary: (100 words maximum)

Melksham Neighbourhood Watch uses a network of volunteers to encourage residents to interact, offer discreet care for vulnerable members of the community and indirectly tackles loneliness. This project aims to further encourage the development of Neighbourhood watch by providing some much needed resources. The Community Area Partnership would like to request a grant of £650 to cover the cost of paying for printed promotional leaflets, a pull-up banner and a gazebo on behalf of Melksham Neighbourhood Watch, which does not have any status as an organisation in itself and therefore no accounts or banking details (hence why MCAP manages funding on its behalf)

7. Which Area Board are you applying to?

8. What is the Post Code of the place where your project is taking place?

N/A

9. Please tell us which themes best describe your project:

<input checked="" type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input checked="" type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input checked="" type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input checked="" type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input checked="" type="checkbox"/> Technology & Digital literacy
<input checked="" type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

Neighbourhood Watch is seen as a method of reducing crime through residents looking out for suspicious activities and reporting them to the police. It therefore seeks to reduce crime by:

- Increasing surveillance in an area – residents acting as “eyes and ears” of the police;
- Reducing opportunities for crime to be committed – residents reporting suspicious behaviour;
- Increasing community cohesion – residents working together to solve problems;
- Enhancing police detection.

See also:

<http://www.telegraph.co.uk/news/politics/10179141/Neighbourhood-watch-groups-should-provide-care-to-miserable-and-lonely-pensioners-says-health-minister.html>

How many older people/carers to do you expect to benefit from your project?

Our Volunteers attend community events throughout the year, providing free information and guidance to everyone who attends. Having a gazebo to keep dry under and some professional looking publicity material including a pull-up banner will help to ensure as many people as possible get to hear about the good work that NW does.

How will you encourage volunteering and community involvement?

NHW is just as much about getting neighbours to recognise and discretely care for vulnerable members of their communities as for working with the police. We currently have groups operating in the following areas: Atworth, Whitley, Shaw, Poulshot, Bowerhill, Berryfields, Sandridge Common, Seend, Seend Cleeve, Semington, Steeple Ashton, Bulkington, Broughton Gifford, Great Hinton, Keevil, Keevil Wick, Beanacre, Sells Green, Melksham Forest, Melksham Lowbourne, Melksham Snowberry, Melksham Skylark, Melksham Greenfinch and Melksham Town. In total there are about 154-5 schemes active with an average of 20 - 30 members each scheme. Information is circulated electronically, paper copy and word of mouth. NHW is structured into schemes with a Co-ordinator, all the schemes in a given location will have an Area Co-ordinator and the whole district will have a Community Area Co-ordinator (me). Every quarter there is a meeting at Devizes Police HQ of all CACs in Wiltshire when wider issues can be discussed and feedback is given down through the network. Despite all this, without the Melksham Community Area Partnership Safety Group, NHW may well have declined. To date, all printed material is provided by the police and, therefore, very crime prevention orientated, whereas the social awareness side of NHW needs to be promoted more professionally with better printed material and more prominence at Community Events.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

A common argument against NW is that it seems to work best where it is needed least - relatively affluent areas of low crime. However, there is evidence to suggest that NW is an effective tool in both affluent and more deprived areas. For example, a 30 per cent reduction in burglary was achieved following the introduction of NW in one neighbourhood on the edge of Birmingham where three-quarters of households were on state benefits and one-third were single-parent families.

How will you work with other community partners?

NW already works closely with the police, with Speedwatch, with Safe Places and other groups via the Melksham Area Community Safety Group.

Some examples:

Trees in one street were dangerously overhanging houses and residents' pleas to the Council had had no effect. They approached Neighbourhood Watch and obtained the support of a local Councillor; the trees have now been lopped and pruned to a safe height.

One older Neighbourhood Watch member with a disability was 'hard sold' into ordering a £4,000 bed. She paid £600 up front. However, her GP told her that it was useless. She contacted Neighbourhood Watch who, after taking advice from Trading Standards, contacted the bed company and the order was successfully cancelled and the deposit returned.

A Neighbourhood Watch coordinator alerted the police to a suspicious car parked late at night in a quiet road. Officers investigated, found drugs in the car, and arrests followed.

One Close had their street sign at ground level. Lorry drivers could not see it and tried to use the Close as a short cut, causing chaos. Residents asked Neighbourhood Watch for

help. They contacted the correct department of the Council and the sign was re-sited, high up and easy for drivers to see.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

The Community Area Partnership has a wealth of experience and policies in place to ensure that all of our volunteers act in a responsible manner.

We are co-signatories to Wiltshire Council's COMPACT, details of which can be found here:

<http://www.wiltshire.gov.uk/communityandliving/voluntarycommunitysector.htm>

12. Monitoring your project.

How will you know if your project has been successful? *required field

Through the establishment of yet more Neighbourhood Watch schemes in the community area

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Through the Community Area Partnership as before

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

N/A

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

CAP running costs - accounts

Bank Account Details:

Account name:	Melksham Community Area Partnership
Sort code (Co-Operative Bank):	08-92-99
Account no.	65387852

Income:

Balance of funds at beginning of year b/f	£447.90
Income from: Neighbourhood Plan work, Grant Awards	£2,727.70
	£3,175.60

Outgoings:

Administrator / Project Officer expenses:	
<i>Payment at £12.50 ph</i>	£2,437
	A
	TOTAL
	£2,437

Consultation activities, public events, analysis, etc:	
<i>Room hire, printing, advertising</i>	£250
	B
	TOTAL
	£250

Tools, software, subscriptions (inc websites):	
<i>Website maintenance & renewal</i>	£0
<i>Hardware (printer supplies, backups)</i>	£90
<i>Software Subscriptions</i>	£76
	C
	TOTAL
	£166

Miscellaneous other expenses	
<i>NB misc costs covered by Partnership Officer out of earnings</i>	£0
	D
	TOTAL
	£0

total outgoings 2016/17: £2,853

TOTAL CARRIED FORWARD £323

I confirm that the costs detailed here have been incurred by the Melksham Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement

Signed:



Philip C.E. McMullen
(MCAP)
Sue Stoker (Neighbourhood Watch)
27/09/2016

Date:

Why can't you fund this project from your reserves:

We have no reserves.

15b. Project Finance:

Total Project cost £650

Total required from Area Board £650

Expenditure £ Income £ Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs [help](#)) (Planned Income [help](#))

Gazebo purchase	240.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Leaflet design & printing	180.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Pull-up banners	80.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Hire of community hall	100.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
4 hours of MCAP admin support	50.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Total	650.00	Total	<input type="text"/>	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

X I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

I will make available on request the organisation's **latest accounts**

Constitution:

I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

I will make available on request evidence of ownership of buildings/land

I will make available on request the relevant planning permission for the project.

I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

I confirm that the information on this form is correct, any award received will be spent on the activities specified.

